

## Surbiton Heritage Amateur Radio & Electronics Society Constitution (v.3)

1. The Society shall be known as stated above and abbreviated to SHARES.
2. The aims of the Society shall be to further the interests of the Members in all aspects of the hobby, particularly to extend the knowledge and practice bases of contemporary and heritage radio and electronics and associated topics as directed by the Committee.
3. Membership shall be open to those interested in and desiring to contribute to the aims stated and may be subject to interview and election by a quorum of the Committee, which reserves the right to decline or defer new applications.
4. Full Membership is open to those interested in attaining or holding recognised qualifications and/or vocational experience. Minimum age 18. Associate Membership is open to under 18s, or ONE family member of a Full Member. Under 18's must be accompanied by an adult family member. Associate Members do not serve on the Committee and have no voting rights. Invited Guests may attend two meetings per year.
5. Any annual subscription shall be determined by the Committee and will be due following election. The Committee reserves the right to waive or vary the annual subscription and/or the meeting attendance fee at any time. If an annual subscription has lapsed, Membership will be valid for 6 months after that date, subsequent to which Membership is terminated. Only paid up Members may vote at meetings.
6. The Society shall operate as a non-profit organisation. Members and Guests are free to contribute to regular running expenses. Only the Committee shall determine how any funds are allocated and used.
7. The Committee shall be subject to annual election and consist of:
  - (a) Chairman. When present to preside at all meetings. Duration of term 2 years maximum. Duties to include Public Relations.
  - (b) Vice-Chairman. To preside at any meeting and undertake similar duties in the Chairman's absence.
  - (c) Finance Officer. To be responsible for the collection and safe keeping of Society funds, and paying of outgoing expenses.
  - (d) IT Officer. To be responsible for any IT and Internet development related to the Society.
  - (f) Ordinary Members. To be responsible for assisting the Committee with operation of the Society including allocated Special Activities or a single

specific responsibility, for example exam secretary, contest manager etc.

8. (a) Committee meetings can take place at any location or by phone or video conference or over the air on a Society radio network frequency.

(b) Committee Members who are also members of any other club, society, or group must ensure that no conflict of interest that may arise by their serving on the SHARES Committee compromises the Society in any way.

9. Annual General Meeting.

(a) To take place on the Third Wednesday in January, at least 28 days notification by email and publicised on the Society website home page.

(b) Quorum to be 4 membership

(c) Agenda: (i) Apologies for absence  
(ii) Minutes of Previous AGM  
(iii) Reports; Chair, Vice Chair, Finance, IT, Ordinaries  
(iv) Election of new Committee  
(v) Items raised in advance  
(vi) Any other business

(d) Items raised under (v) must be emailed to website 2 weeks in advance. Items raised under (vi) will be considered in relation to time available or deferred.

(e) Any emergency which the Committee feels will directly affect the security of or continuing existence of the Society and where a membership decision is essential will be subject to a ballot.

10. Winding up of the Society. The decision to wind up the Society can only be undertaken where, after a Members vote, a majority are in agreement. The Committee must enact a meeting to decide disposal of assets and funds.

Approved 1/2/2012